

Community Grants Committee

Meeting	Community Grants Committee
Date	Thursday 23 August 2018
Time	Meeting commenced at 3.00pm Meeting concluded at 5.30pm
Venue	Gateway North Conference Room – 1999 State Highway 1, Kaiwaka
Status	Unconfirmed

Minutes

Membership**Chair:** Councillor Anna Curnow**Members:** Councillors Jonathan Larsen and Andrew Wade

Staff and Associates:

Funding Co-ordinator, Community Relationships Manager, Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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Unconfirmed

**Miunutes of the Community Grants Committee meeting
Thursday 23 August 2018 in Kaiwaka**

1 Opening

The meeting opened at 3.00pm.

The meeting adjourned at 3.00pm.

The meeting recommenced at 4.12pm.

1.1 Present

Councillors Anna Curnow (Chair), Jonathan Larsen and Andrew Wade.

In Attendance

Name	Designation	Item(s)
Darlene Lang	Community Relationships Manager	All
Jenny Rooney	Funding Co-ordinator	All
Lisa Hong	Governance Advisor	All (minute-taker)

1.2 Apologies

Nil.

1.3 Confirmation of Agenda

Moved Curnow/Wade

The Committee confirmed the agenda, with the addition of a criteria prioritisation exercise.

Carried

1.4 Conflict of Interest Declaration

Name	Item
Councillor Jonathan Larsen	Item 4.2 'Community Grants 2018 Applications' – Kaiwaka Fitness Centre is an associated organisation with the applicant Kaiwaka Sports Association
Councillor Anna Curnow	Item 4.2 'Community Grants 2018 Applications' – Dargaville Community Development Board is the umbrella organisation for the applicant Kaipara Arts Award

2 Deputations and Presentations

Nil.

3 Confirmation of Minutes

3.1 Community Grants Committee Minutes 09 February 2018

[Secretarial Note: Councillor Julie Geange, who served as Chair of the Community Grants Committee until April 2018, has confirmed these minutes as a true and accurate record.]

Administration Manager 1615.02

Moved Curnow/Larsen

That the unconfirmed minutes of the Community Grants Committee meeting held on 09 February 2018 be received.

Carried

4 Decision

4.1 Extension of expenditure period for Marohemo Hall Society Incorporated

Governance Advisor 2109.01.05

Moved Curnow/Larsen

That the Community Grants Committee:

- 1 *Receives the Governance Advisor's report 'Extension of expenditure period for Marohemo Hall Society Incorporated' dated 16 August 2018 and Attachments 1–2; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves a nine-month extension (to 31 March 2019) of expenditure period for the \$10,598.00 granted to Marohemo Hall Society Incorporated in the 2016/2017 round of Community Assistance Grant.*

Carried

4.2 Community Grants 2018 Applications

Community Funding Co-ordinator 2109.01.02.04

[Secretarial Note: The Committee noted that Attachment 1 'Community Assistance Policy' states that 'Decision on Community Grant applications will be made by the Community Assistance Committee'. Staff clarified that this was a clerical error and the Policy should instead read 'Decision on Community Grant applications will be made by the Community Grants Committee'.]

Moved Larsen/Wade

That the Community Grants Committee:

- 1 *Receives the Community Funding Co-ordinator's report 'Community Grants 2018 Applications' dated 10 August 2018 and Attachments 1—39; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Awards the following unconditional grants for the 2018/2019 round of the Community Assistance Grant:*

Organisation	Amount Approved
<i>Ararua Hall Committee</i>	\$ 1,300.00
<i>Baylys Beach Society Incorporated</i>	\$ 2,550.00
<i>Dargaville Business Forum Inc</i>	\$ 500.00
<i>Dargaville Menz Shed</i>	\$ 3,450.00
<i>Hakaru Community Hall & Domain Society Inc</i>	\$ 2,454.91
<i>Kaiwaka War Memorial Hall</i>	\$ 7,000.00
<i>Kelly's Bay Improvement Society</i>	\$ 6,700.00
<i>Kumarani Productions Trust (AKA Circus Kumarani)</i>	\$ 2,550.00
<i>Mangawai Activity Zone Charitable Trust (MAZ)</i>	\$ 750.00
<i>Mangawai Museum and Historical Society Incorporated</i>	\$ 1,649.15
<i>Maungaturoto Library</i>	\$ 1,646.40
<i>Maungaturoto Residents Association</i>	\$ 13,680.00
<i>Mountains to Sea Conversation Trust</i>	\$ 1,000.00
<i>North Kaipara Agricultural Association Inc</i>	\$ 2,867.64
<i>Northern Wairoa Genealogy Society</i>	\$ 438.88
<i>Northern Wairoa A&P Association (Inc)</i>	\$ 7,996.70
<i>Paparoa Community Library Inc</i>	\$ 12,216.08
<i>Paparoa War Memorial Hall Society Inc</i>	\$ 3,500.00
<i>Ruawai Community Church</i>	\$ 1,000.00
<i>Ruawai Community Sports Club</i>	\$ 10,000.00
<i>Scout Association of NZ Inc - Dargaville Scout Group</i>	\$ 1,400.00

<i>Upper Wairoa Memorial Park Assn Inc</i>	\$ 10,000.00
Total	\$ 94,649.76

- 3 Awards the following conditional grants for the 2018/2019 round of Community Assistance Grant, on the condition that the event proceeds:

Organisation	Amount Approved
<i>Dargaville Arts Association</i>	\$ 2,000.00
<i>Dargaville Dalmatian Cultural Club Inc</i>	\$ 2,425.12
<i>Kaipara Arts Awards 2018</i>	\$ 925.12
Total	\$ 5,350.24

Carried

4.3 Licence to Occupy Review

Community Funding Co-ordinator 5105.09.02

Moved Larsen/Wade

That the Community Grants Committee:

- 1 *Receives the Community Funding Co-ordinator's Report 'Licence to Occupy Review' dated 10 August 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes that staff will amend the Licence to Occupy Template; and*
- 4 *Notes that staff will continue converting historical Leases to Licences to Occupy; and*
- 5 *Notes that staff will develop and implement a robust monitoring programme.*

Carried

5 Closure

The meeting closed at 5.30pm.

Confirmed

Chair

Kaipara District Council

Dargaville